



CITY OF CHICOPEE

Department of Public Work

PARKS DIVISION

687 Front Street Chicopee, MA.

RECREATION OFFICE 413-594-3481 413-594-3486 (fax.)

Richard Maciolek
Acting Superintendent

Parks and Recreation Commission Meeting Minutes Thursday, February 1, 2018

- A. **Call meeting to order: 7:05pm made by Comm Ziembra.**
Attendance: Commissioners Fenton, Buxton, Montemagni, Bresnahan, Ziembra, Acting Parks Superintendent Maciolek and Parks General Foreman Tom Trznadel.
- B. **Motion for approval of meeting minutes for December 19, 2017 made by Comm. Bresnahan, Second by Comm. Fenton. Approved.**
- C. **No Public Input.**
- D. **Communications:**
1. Letter from Valley Opportunity Council requesting use of Rivers Park pool and spray park during the summer for their school age summer program. Motion to approve made by Comm. Bresnahan. Second by Comm. Fenton. Approved
 2. Email from Jalexis Bermudez, student at the Hampden Charter School of Science requesting use of Szot Park for a color run. Commission agreed to put request on hold until the school is notified and approves the event as well as receiving more information on the event and the powder to be used.
 3. Email from Brent Dillard Gold Star Soccer requesting use of Ike-Alpert soccer field for summer soccer camp on August 6th-10th. Motion to approve made by Comm. Buxton. Second by Comm. Bresnahan. Approved
 4. Email from Dan Trudeau Hampden Charter School AD requesting use of Rivers Park and Bowie Field for soccer games and practices and Dupont Middle School for basketball next winter season. Motion to approve soccer season contingent on dates being available made by Comm. Buxton. Second by Comm. Bresnahan. Regarding use of Dupont for basketball season, recommendation made to defer to School Department.
 5. Letter from Beth Ann Dombek requesting use of the Szot Park gazebo for a wedding on October 20th 2018. Motion to approve made by Comm. Buxton. Second by Comm. Fenton. Approved
 6. Letter from Stephen Wojcik requesting use of Szot Park for a "Pitch, Hit and Run" contest to be held on a single day sometime in late April/early May. Commission recommended Acting Parks Superintendent Maciolek call Mr. Wojcik to discuss and return to next Commission meeting with more details.
 7. Other Communications
 - a. None
- E. **Maintenance Report**
1. Maintenance Garage is being painted as weather permits. Work in process.
 2. Open positions needed to be filled
 - a) Working Foreman – Position Filled
 - b) Parks Maintenance Craftsman

- c) (2) Laborers
- d) Parks Superintendent
- 3. Continued park cleanup of all trash pickup & debris removal and maintenance work being performed daily.
- 4. Picnic tables and barrels have all painted as needed
- 5. Drop in Bases have been made and bases have been painted in preparation of spring sports
- 6. Park fence lines are being cleaned of debris and trash and removal of leaves are being worked on as weather permits.

H. Old Business:

- 1. Maintenance Garage heaters both installed by Central Oil and operating well.
- 2. Parks Department main office roof leaks. Discussion on when to possibly go out to bid. Decision to be made by DPW Superintendent. **Commission's recommendation is to go out to bid for roof repairs by a professional roofing contractor. Motion to authorize Acting Parks Superintendent Maciolek pursue the recommendation made by Comm. Fenton. Second by Comm. Buxton. Approved**
- 3. Ray Ash Pool roof replacement / shower fixture replacements and pool back flow system installation. **It was noted by Acting Parks Superintendent Maciolek that there was \$219,899 leftover in Ray Ashe pool account. Motion made by Comm. Buxton to approve replacement of roof, fixtures and back flow system. Second by Comm. Bresnahan. Approved**
- 4. Rivers Pool filtration repair or replacement
 - a) Scope of work by AECOM Architect firm cost estimate for replacement of \$150,000
 - a. To include total replacement of filtration system, piping and pressure testing of existing piping going to pool and deck repairs if necessary.

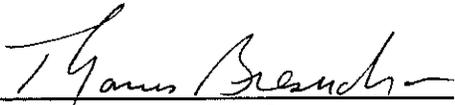
Commission discussed options for filter repair/replacement. No viable, cost effective repair options likely. Recommendation made for complete filter replacement. \$42K funds available for pool design and repairs. Acting Parks Superintendent Maciolek requested to see what other funds are potentially available. Remaining balance would have to be appropriated by Mayor and City Council.

I. New Business:

- 1. Mayor's appropriation request for Nash Park PARC Grant – **Going to City Council on 2/6.**
- 2. Chicopee Falls Branch Library transfer. **Parks Dept. no longer responsible for electricity now that Headstart is utilizing the facility.**
- 3. Surfacing of outdoor courts report from DPW Superintendent Jeff Neece. **Commission recommended touring parks for review of courts with Mountainview to get a better assessment of condition, extent of repair costs and estimated life of repairs.**
- 4. Remaining open funds from appropriations or fiscal budgeted line items
 - a) Ray Ash Pool - \$219,900 (old business #3)
 - b) Szot Park Gateway Grant - \$68,000
 - c) Pool Design & Repairs - \$42,564
 - d) Lincoln Grove Parks Program - \$75,000
 - e) Parks Revolving fund - \$186,000
 - f) Parks Day Camp funds - \$107,000
 - g) Parks & Recreation Summer Program funds - \$49,000
- 5. Recreation Report Review
- 6. Other New Business.

- J. Next Meeting: February 27, 2018, 7pm *Postponed Till 3/13/18*
- K. Motion made to adjourn meeting at 8:35pm made by Comm. Buxton. Second by Comm. Bresnahan. Approved.
- L. Documents presented at February 1st, 2018 Commission meeting:
- a. Parks Commission Meeting Minutes from meeting on December 19th, 2017
 - b. Commission Report submitted by Recreation Supervisor Sean Carroll, dated 1/29/18
 - c. Commission Report submitted by Recreation Supervisor Dan Woodill, dated 1/30/18
 - d. Letter (dated 1/18/18) from DPW Superintendent Jeff Neece to Mayor Kos outlining cost of court replacement/repair options for several city tennis and basketball courts.
 - e. Letter (dated 1/26/18) from DPW Superintendent Jeff Neece to Mayor Kos providing notice of the receipt of a grant for renovation of Nash Park.
 - f. List of city job postings
 - g. Letter (dated 1/19/18) from Valley Opportunity Council requesting use of Rivers Park pool and spray park during the summer for their school age summer program.
 - h. Email (dated 1/13/18) from Jalexis Bermudez, student at the Hampden Charter School of Science requesting use of Szot Park for a color run.
 - i. Email (dated 1/28/18) from Brent Dillard Gold Star Soccer requesting use of Ike-Alpert soccer field for summer soccer camp on August 6th-10th.
 - j. Email (dated 1/24/18) from Dan Trudeau Hampden Charter School AD requesting use of Rivers Park and Bowie Field for soccer games and practices and Dupont Middle School for basketball next winter season.
 - k. Letter (dated 1/29/18) from Beth Ann Dombeck requesting use of the Szot Park gazebo for a wedding on October 20th 2018.
 - i. Email (dated 1/18/18) from Stephen Wojcik requesting use of Szot Park for a "Pitch, Hit and Run" contest to be held on a single day sometime in late April/early May.

Minutes Submitted by:



Thomas Bresnahan
Commission Secretary

3-13-18
Date