

Minutes of the Chicopee Retirement Board monthly meeting held on October 25, 2023, at 8:30 a.m. in the Auditors Conference Room, 3rd floor, City Hall.

**Present: Members: David Ference, Paul Mailhott, Sharyn Riley, and Timothy O'Shea
Absent: Debra Boronski
Staff Present: Ana P. Gomes**

The Chairman called the Regular Meeting to Order at 8:30 a.m.

A motion was made by David Ference and seconded by Paul Mailhott to accept and approve the Regular Meeting Minutes from September 27, 2023. The minutes will be placed on file. ALL IN FAVOR.

A motion was made by Sharyn Riley and seconded by Paul Mailhott to approve the monthly expense warrants #10252023, #10262023 and payroll warrant #09292023. ALL IN FAVOR.

Executive Session:

A motion was made by Sharyn Riley and seconded by David Ference to enter Executive Session at 8:32 a.m. as per M.G.L. Chapter 30A Section 21 for the purpose of discussing an Accidental Disability Application. A roll call vote was taken, Mr. Ference "Yes", Mr. Mailhott "Yes", Ms. Riley "Yes" and Mr. O'Shea "Yes".

The Board will then reconvene in open session once this meeting is concluded.

The following person made a request for an accidental disability retirement allowance according to statute:

David Dybski – Fire Department

After discussion and reviewing the reports and the statutory provisions for this retirement request, **a motion was made by Sharyn Riley and seconded by David Ference to table the request for a medical panel, in need of more information. A roll call vote was taken as follows: Mr. Ference, "Yes", Mr. Mailhott, "Yes", Ms. Riley, "Yes", and Mr. O'Shea, "Yes".**

The Executive Session concluded at 9:05 a.m.

The Chairman called the regular meeting to order at 9:06 a.m.

The following person made a request for a superannuation retirement allowance according to statute:

Robert Paquette – Assistant Chief Operator – Wastewater Department – wishes to retire on January 19, 2023, with 37 years and 1 month of creditable service.

After discussion and reviewing the statutory provisions for these retirement requests, **a motion was made by David Ference and seconded by Paul Mailhott to approve the request for a superannuation retirement. ALL IN FAVOR.**

The following people applied for membership in the system according to statute:

Sherlyann Albino-Gonzalez – School – Group #1
Monica Beckett – School – Group #1
Nicole Beebe – School – Group #1
Lucinda Bopp – School – Group #1
Sheena Choquette – School – Group #1
Emma Cronin – School – Group #1
Mikayla Dansereau – School – Group #1
Amy Dunne – School – Group #1
Carmen Edwards – School – Group #1
Camille Egnor – School – Group #1
Nelinda Gonzalez – School – Group #1
Margaret Goonan – School – Group #1
Briana Jimenez – School – Group #1
Melvin Lewis – School – Group #1
Bonnie McGowan – School – Group #1
Mathew Masse – School – Group #1
Zoila Robles – School – Group #1
Erica Stenquist – School – Group #1
Tracie Taillefer – School – Group #1
Jennifer Wilson – School – Group #1

These members meet the membership requirements of the system. **A motion was made by David Ference and seconded by Sharyn Riley to approve the above-mentioned individuals for membership into the System. ALL IN FAVOR.**

The following people made a request for a refund according to statute:

Angela Breault-Klusman, Paraprofessional, School Department
Shane M. Burns, Maintenance Aide, Chicopee Housing Authority
Richard Roos, Custodian, School Department
David Souza, Craftsman-Electrician, School Department

These refund requests were prepared for board approval after the refund requirements according to statute were reviewed. **A motion was made by Sharyn Riley and seconded by David Ference to approve these refund requests. ALL IN FAVOR.**

The following transfers to another system request were received according to statute:

Monica Marafuga, Paraprofessional, School Department
Zachary Nummy, Paraprofessional, School Department

These transfers to another system requests were prepared for board approval after the requirements according to statute were reviewed. **A motion was made by Paul Mailhott and seconded by Sharyn Riley to approve these transfers to another system requests. ALL IN FAVOR.**

The following superannuation retirement allowance calculations were prepared for Board approval according to statute:

Christina Desroches – Cafeteria Worker – School Lunch Department, retired September 29, 2023, yearly pension \$6,909.84.

Suzanne Menard – Paraprofessional – School Department – retired September 25, 2023, yearly pension \$18,764.76.

M. Daniel Genie, II – Fire Department – Firefighter – retired October 8, 2023, yearly pension \$42,438.24.

A motion was made by David Ference and seconded by Sharyn Riley to approve the superannuation retirement allowance calculations of these retirees. ALL IN FAVOR.

COMPREHENSIVE MEDICAL EVALUATION: We received notice from PERAC that one retiree was evaluated for possible return to service under M.G.L. Chapter 32, Section 8. At this time, the retiree is unable to perform the duties of the job but may be subject to future evaluations. No Board action is necessary at this time.

REPORT ON 2023 FALL MACRS CONFERENCE: A legal panel, which included PERAC representatives, spoke on recent relevant cases relating to current retirement issues, as well as speakers who discussed a variety of Survivor Benefits, 91A and Business Ownership and an update from the Secretary of the Commonwealth Public Records Division. John Parsons from PERAC discussed recent issues and current personnel changes. Board member Mailhott, Director Gomes & Administrative Aide Rodriguez attended the three-day MACRS Conference at the Sheraton in Springfield.

Election Results: Paul Mailhott was the only one to file nomination papers for the 2nd Elected Member of the Chicopee Contributory Retirement System. Therefore, no election is necessary.

A motion was made by David Ference and seconded by Sharyn Riley to declare Paul Mailhott the 2nd Elected Member of the Chicopee Contributory Retirement System for a three-year term commencing on December 19, 2023, and expiring December 18, 2026.

Board Meeting Schedule for 2024: (4th Wednesday of each month with exception of the ones with asterisks) January 24th, February 28th, March 27th, April 24th, May 22nd, *June 18th, July 24th, August 28th, September 25th, October 23rd, November *20th, and December *18th.

A motion was made by Paul Mailhott and seconded by David Ference to approve the above-mentioned meeting schedule for 2024. Changes may need to be made during the year if necessary. ALL IN FAVOR.

UPCOMING BOARD MEETINGS FOR CALENDAR YEAR 2023:

**November 15th, and December 20th.

All meetings are subject to change.

** denotes when an Investment Company will be in attendance

MISC. FURNITURE – The office needs two new desk chairs. After a discussion a motion was made by Paul Mailhott and seconded by David Ference to approve the purchase of two new desk chairs for the office.

OFFICE EQUIPMENT – It is necessary to obtain another lease on a copier for the office. A motion was made by David Ference and seconded by Paul Mailhott to lease a copy machine for the office. ALL IN FAVOR.

PERAC MEMOS:

- PERAC Memo #20, Mandatory Retirement Board Member Training – 4th Quarter 2023.
- PERAC Memo #21, Upcoming Public Hearings on PERAC Regulations.
- PERAC Memo #22, Appropriation Data Due October 31, 2023.

REPORTS AND NOTICES:

- Trial Balance Reports for the month of July.
- Cash Receipts, Cash Disbursements, Journal Entries and General Ledger for the month of July.
- Checking Account for August.

These reports were reviewed and placed on file.

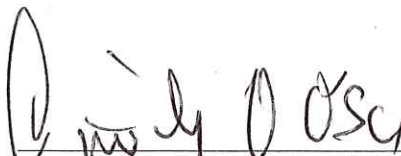
NEW BUSINESS:

A motion was made by Sharyn Riley and seconded by David Ference to adjourn the meeting at 9:29 a.m. ALL IN FAVOR.

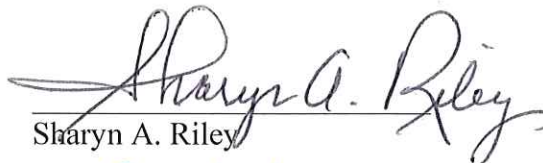


 Ana P. Gomes, Executive Director

APPROVED: BOARD OF RETIREMENT




 Timothy O. O'Shea



 Sharyn A. Riley



 Paul Mailhott



 David Ference