Notice of Meeting

To be filed in duplicate

Notice is hereby given in accordance with Chapter 30A, Section 20 of the General Laws of a meeting of the:

Board of Trustees of the Chicopee Public Library

(Name of the Board, Committee, Commission, Authority, Etc)

The meeting will be held at 9:30am on January 8, 2024

The **location** of the meeting will be Chicopee Public Library

Full **description of location** 449 Front Street Chicopee, MA 01013

(Street Address)

The **purpose of the meeting** Regular monthly meeting

Laura Bovell

Signature

Director

Title

January 2, 2024

Date of Notice

(To be completed by signing authority)

Date and Time Received by the City Clerk's Office (electronic stamp)	Date and Time Posted by the City Clerk's Office (electronic stamp)
2024 JAN -2 A 9:36 CITY CLERK'S OFFICE	2024 JAN -2 A 9:36 CITY CLERK'S OFFICE

Board of Trustees – Meeting Agenda
January 8, 2024

1. Call to order:

2. Roll call:

3. Minutes: **From Regular Meeting: December 4, 2023**
   Next Scheduled Meeting: February 5, 2024
   Location: Emily L. Partyka Central Branch

4. Financial Report: January 3, 2024

5. Correspondence:

6. Director's Report:
   - Library Statistics: circulation, computer usage, and programs for December 2023
   - Yearly stats from 2023

7. Old Business:

8. New Business:
   - Thank you letter for Friends – Annual Donation
   - Upcoming Retirement Celebration
   - Report on Aspen Discovery overlay for catalog and upcoming staff trainings

9. Other Business:

10. Adjournment: