



# City of Chicopee Annual Action Plan FY2017

## TABLE OF CONTENTS

<b>EXECUTIVE SUMMARY .....</b>	<b>2</b>
AP-05 EXECUTIVE SUMMARY - 91.200(C), 91.220(B).....	2
<b>THE PROCESS .....</b>	<b>5</b>
PR-05 LEAD & RESPONSIBLE AGENCIES - 91.200(B).....	5
AP-10 CONSULTATION - 91.100, 91.200(B), 91.215(L).....	6
AP-12 CITIZEN PARTICIPATION - 91.401, 91.105, 91.200(C).....	16
<b>EXPECTED RESOURCES .....</b>	<b>18</b>
AP-15 EXPECTED RESOURCES - 91.420(B), 91.220(C)(1,2).....	18
<b>ANNUAL GOALS AND OBJECTIVES.....</b>	<b>20</b>
AP-20 ANNUAL GOALS AND OBJECTIVES - 91.420, 91.220(C)(3)&(E).....	20
AP-35 PROJECTS - 91.420, 91.220(D) .....	22
AP-38 PROJECT SUMMARY.....	24
AP-50 GEOGRAPHIC DISTRIBUTION - 91.420, 91.220(F).....	30
AP-85 OTHER ACTIONS - 91.420, 91.220(K).....	32
AP-90 PROGRAM SPECIFIC REQUIREMENTS - 91.420, 91.220(L)(1,2,4).....	35
<b>APPENDICES .....</b>	<b>36</b>
CITIZEN PARTICIPATION .....	36
GRANTEE UNIQUE APPENDICES.....	37
APPENDIX A: CONTINGENCY PLANS.....	38
SF-424 AND CERTIFICATIONS .....	40

# Executive Summary

## AP-05 Executive Summary - 91.200(c), 91.220(b)

### 1. Introduction

As a federal Entitlement Community for Community Development Block Grant (CDBG) funds, the City of Chicopee has undertaken a community-wide dialogue to identify activities that are consistent with the five-year Consolidated Plan (2015-2020) and allocate the federal funds to further those activities. This Annual Action plan allocates the federal funds that the City anticipates to be available for the fiscal year July 1, 2017 through June 30, 2018 towards the goals of Brownfield remediation and redevelopment, economic expansion and job creation, affordable housing, and essential service to vulnerable households.

As of the date of publication of the draft Action Plan, the federal CDBG and HOME allocations had not been released by the US Department of Housing and Urban Development; therefore the City has included a contingency plan in accordance with HUD's guidance.

HUD released the FY allocations on June 15, 2017. The actual CDBG allocation was \$10,025 more than anticipated in the draft plan; the actual HOME allocation was \$11,725 less than anticipated in the draft plan. Adjustments were made to the final Annual Action Plan, which was then published on the City's website as of June 19, 2017.

### 2. Summarize the objectives and outcomes identified in the Plan

Responding to input received during the citizen participation process, existing community reports, and quantitative data, the City has established the following high-priority needs:

- Enhance economic opportunities through the redevelopment of Brownfields, Industrial, and Commercial properties;
- Encourage small business creation and expansion within the Downtown;
- Maximize affordable housing opportunities by creating and preserving affordable rental and homeownership housing;
- Invest in public services that provide new or improved access to programs that serve youth, seniors, and at-risk, vulnerable households; and,
- Coordinate efforts with regional homeless providers to assist in the stabilization of individuals and families at risk of or experiencing homelessness.

### **3. Evaluation of past performance**

The City of Chicopee is responsible for ensuring the compliance with all regulations associated with Community Development Block Grant program and HOME projects undertaken within the City.

The City's Annual Action Plans and associated Consolidated Annual Performance and Evaluation Reports (CAPERs) provide the specifics of projects and programs undertaken by the City. During the program year 2017-2018, the City proposes to continue its investments to address priority needs, ensuring compliant implementation of projects and programs, and achieving anticipated outcomes. Projects during this current year include testing and remediation of Brownfield sites, initiation of improvements at Sherman Park, the continuation of the successful Business Assistance Program, investments to improve the quality of life in low and moderate income neighborhoods, and provision of essential services to over 400 low-income households.

### **4. Summary of Citizen Participation Process and consultation process**

The City manages its consultation process through inter-departmental coordination as well as direct outreach to residents. Inter-departmental coordination enables the Community Development Department to have knowledge of proposed capital projects and to commit CDBG resources as matching funds towards those efforts. Participating departments include Planning, Parks and Recreation, and Public Works.

In addition, the Community Development Department implemented a broad-based approach to maximizing citizen participation and stakeholder participation. Citizen Participation efforts included a Public Needs hearing held on January 16, a technical assistance workshop on Feb 1, and a public hearing on April 6 during the 30 day public comment period. Notice of these citizen participation opportunities were published in local newspapers, posted on public notice bulletin boards, posted on the City website, and mailed to local agencies.

### **5. Summary of public comments**

A summary of public comments is found within Section AP-15 Citizen Participation.

### **6. Summary of comments or views not accepted and the reasons for not accepting them**

All comments will be accepted.

## 7. Summary

The Annual Action Plan is the outcome of a thorough evaluation of the current opportunities to address the community needs identified within the City's five year Consolidated Plan effective 2015-2020. Consistent with the City's Consolidated Plan, the Annual Action plan allocates resources to support remediate environmental contaminants, create economic opportunities, produce affordable rental housing, and provide essential services.

# The Process

## PR-05 Lead & Responsible Agencies - 91.200(b)

### 1. Agency/entity responsible for preparing/administering the Consolidated Plan

The following are the agencies/entities responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	City of Chicopee	Community Development Department
CDBG Administrator	City of Chicopee	Community Development Department
HOME Administrator	Holyoke-Chicopee-Westfield Consortium	Community Development Department

Table 1 – Responsible Agencies

### Narrative

The City of Chicopee is a direct Entitlement Community for the Community Development Block Grant (CDBG) and a member of the Holyoke-Chicopee-Westfield HOME Consortium. As a member of the H-C-W Consortium, the City receives a proportional allocation of HOME funds annually.

The Community Development Department is the City Department charged with the administration of the federal Community Development Block Grant (CDBG), and Home Investment Partnership (HOME). The Community Development Department prepares all plans and reports, provides financial oversight, and monitors program compliance.

### Consolidated Plan Public Contact Information

Kathleen Lingenberg, Community Development Administrator  
 38 Center St  
 Chicopee, MA. 01013  
 413-594-1490  
 klingenberg@chicopeema.gov

## **AP-10 Consultation - 91.100, 91.200(b), 91.215(l)**

### **1. Introduction**

The City of Chicopee through its Community Development Department undertook extensive consultations with City departments, local businesses, regional planning and economic development agencies, and non-profit organizations serving city residents. The goal of the consultations is to identify program and projects that respond to identified community needs. The consultations were conducted through a variety of methods including interdepartmental coordination, active participation in regional councils and planning entities, one-on-one interviews, and public hearings.

**Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(l)).**

The Community Development Department, which is responsible for the development of the Consolidated Plan and subsequent Annual Action Plans, also coordinates many of the housing, planning, and homelessness initiatives within the city. The Department coordinates with the City's Planning Department on neighborhood based planning efforts and redevelopment activities. The Department participates on the regional homeless Continuum of Care as well as Regional Planning and Economic Development Councils. The active participation in regional organizations and committees provides continued opportunities to coordinate efforts with relevant agencies serving low and moderate income persons. Finally, Community Development maintains continued collaboration with the Human Services providers, the Council on Aging, the Chicopee Housing Authority, and the Valley Opportunity Council as the Community Action Agency serving Chicopee, as the entities that develop services for the city's low and moderate income persons.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The City of Chicopee, as a member of the Western MA Continuum of Care (CoC), has adopted the goals within the Massachusetts Plan to End Homelessness. The City of Chicopee shares the State's goals of 1. increasing the number of permanently supportive housing units; 2. improving job readiness and achieving employments; 3. providing homeless prevention and rapid re-housing assistance; and, 4. providing case management services to increase the likelihood of residential stability.

A Community Development staff person serves on the Board of Directors of the Western MA Continuum of Care and attends the regularly scheduled meetings. During those

meetings, policy and program priorities are identified. The City of Chicopee through its provider community including the Valley Opportunity Council will be providing these new services.

Through the reuse of a surplus school building and expenditure of federal HOME funds, the City has created homeless Veterans Housing. The City has additionally provided funding to the Kendall housing project which will provide affordable housing for singles.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction’s area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The City of Chicopee has been an active participant in the Western MA CoC. The City of Chicopee has consulted with the Western MA CoC and regularly consults with non-profits, housing authorities, state agencies, advocacy groups, and property developers.

**2. Agencies, groups, organizations and others who participated in the process and consultations**

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Valley Opportunity Council
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-homeless Services-Health Services-Education Services-Employment
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Strategy Non-Homeless Special Needs Economic Development Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Agency was consulted one on one. The areas of focus were affordable housing and job creation. The City will seek to support additional affordable housing opportunities.

2	<b>Agency/Group/Organization</b>	<b>Chicopee Housing Authority</b>
	<b>Agency/Group/Organization Type</b>	Housing PHA Services - Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Public Housing Needs Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The agency was consulted one on one. The areas of focus were coordination of community resources available to support PHA residents as well as the need for public infrastructure improvements near PHA-owned properties. The City will evaluate resources to improve sidewalks and lighting near PHA properties.
3	<b>Agency/Group/Organization</b>	<b>Housing Allowance Project, Inc.</b>
	<b>Agency/Group/Organization Type</b>	Housing PHA Services - Housing Services-Victims of Domestic Violence Service-Fair Housing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Homelessness Strategy Market Analysis
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The agency was consulted as part of ongoing planning efforts to address housing stabilization. The outcome is anticipated to be the City's continued involvement and support for efforts to transition families to permanent housing.
4	<b>Agency/Group/Organization</b>	<b>Westfield Bank</b>
	<b>Agency/Group/Organization Type</b>	Business and Civic Leaders Major Employer Private Sector Banking / Financing
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Market Analysis Economic Development

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Chicopee Savings completed a merger with Westfield Bank. The consultation focused on opportunities to create private-public partnership and lending products to support business expansion with special focus on Chicopee Center. The outcome is likely to be the continuation and refinement of a Downtown Business Assistance Program launched in Feb of 2017.
5	<b>Agency/Group/Organization</b>	<b>Western Mass Economic Development Council</b>
	<b>Agency/Group/Organization Type</b>	Services-Education Services-Employment Regional organization Planning organization Business Leaders Civic Leaders Business and Civic Leaders Private Sector Banking / Financing
	<b>What section of the Plan was addressed by Consultation?</b>	Market Analysis Economic Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The organization was consulted as part of an ongoing dialogue of opportunities for economic expansion in Western MA. The focus was on job creation, especially as reuse/redevelopment of Brownfield sites. The anticipated outcome is collaboration on the redevelopment of Uniroyal and Facemate sites.
6	<b>Agency/Group/Organization</b>	<b>Pioneer Valley Planning Commission</b>
	<b>Agency/Group/Organization Type</b>	Regional organization Planning organization Business and Civic Leaders
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs Market Analysis Economic Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The agency was consulted as part of the City's ongoing participation. The focus of consultation is on transportation and regional planning issues. The anticipated outcome is PVPCs continued role in coordinating regional transportation efforts.

7	<b>Agency/Group/Organization</b>	<b>WestMass Area Development</b>
	<b>Agency/Group/Organization Type</b>	Services-Employment Regional organization Planning organization Business Leaders
	<b>What section of the Plan was addressed by Consultation?</b>	Market Analysis Economic Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The agency was consulted as part of the City's ongoing role in regional development. The focus was on business opportunities. The anticipated outcome is identification of opportunities for business attraction and/or expansion.
8	<b>Agency/Group/Organization</b>	<b>City of Chicopee Planning Department</b>
	<b>Agency/Group/Organization Type</b>	Other government - Local Planning organization Grantee Department
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Non-Homeless Special Needs Market Analysis Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City Department was consulted regarding ongoing development plans including brownfield redevelopment. Past coordination has resulted in leveraging of EPA and PACRC grants. Anticipated outcomes include continued coordination.
9	<b>Agency/Group/Organization</b>	<b>Chicopee Parks &amp; Recreation Department</b>
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Persons with Disabilities Services-Health Other government - Local Grantee Department
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City Department was consulted as part of an ongoing effort to increase access and utilization of City Parks. The focus is on improvements that lead to increase utilization of low and moderate income persons. Anticipated outcomes include allocating CDBG funds to leverage PARC and other Park Improvement funds.

10	<b>Agency/Group/Organization</b>	<b>Chicopee Department Of Public Works</b>
	<b>Agency/Group/Organization Type</b>	Other government - Local Grantee Department
	<b>What section of the Plan was addressed by Consultation?</b>	Market Analysis Economic Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The City Department was consulted as part of inter-departmental coordination meetings. The focus is on the availability of public transportation and infrastructure improvements. In addition the Department's assessment of sidewalks and lighting in CDBG eligible areas. An anticipated outcome is the improvement of streets, sidewalks, and lighting in CDBG eligible areas.
11	<b>Agency/Group/Organization</b>	<b>Regional Employment Board of Hampden County</b>
	<b>Agency/Group/Organization Type</b>	Services-Persons with Disabilities Services-Education Services-Employment Other government - County Other government - Local Regional organization Planning organization Business and Civic Leaders
	<b>What section of the Plan was addressed by Consultation?</b>	Market Analysis Economic Development
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The regional agency was consulted as part of Chicopee's ongoing participation in the organization. The focus is on creation of economic opportunities as well as preparing persons for employment. Outcomes are anticipated to be continued regional coordination. The City also anticipates the REBHC to assist in promotion of Downtown Business Assistance program through the identification of low moderate income person for jobs created.

12	<b>Agency/Group/Organization</b>	<b>City of Chicopee Commission of the Disabled</b>
	<b>Agency/Group/Organization Type</b>	Services - Housing Services-Elderly Persons Services-Persons with Disabilities Services-Health Service-Fair Housing Business and Civic Leaders
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Commission for the Disabled member participated in hearings on community need. Focus discussion on housing needs, particularly public housing
13	<b>Agency/Group/Organization</b>	<b>Westmass Eldercare, Inc.</b>
	<b>Agency/Group/Organization Type</b>	Housing Services-Elderly Persons Services-Health Health Agency Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Housing Need Assessment Public Housing Needs Non-Homeless Special Needs
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	Agency participated in needs hearing and provided information on needs of elderly and disabled persons. Focus on continuation of home-based services to enable elders to remain independent in their homes. Anticipated outcomes include continued funding for elder programs as well as identification of programs that provide home modifications for elders.
14	<b>Agency/Group/Organization</b>	<b>Springfield Technical Community College</b>
	<b>Agency/Group/Organization Type</b>	Services-Persons with Disabilities Services-Education Services-Employment Other government - State Business and Civic Leaders Major Employer
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs Market Analysis Anti-poverty Strategy

	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The school was consulted as part of on-going activities on regional training and employment efforts. Focus was on pathways to employment and job training. Anticipated outcome is linking job creation activities to STCC programs.
15	<b>Agency/Group/Organization</b>	<b>ELMS College</b>
	<b>Agency/Group/Organization Type</b>	Services-Education Services-Employment Business and Civic Leaders Major Employer
	<b>What section of the Plan was addressed by Consultation?</b>	Non-Homeless Special Needs Market Analysis Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The College was consulted as part of an ongoing dialogue regarding higher education in the region. The focus was on pathways to employment through higher education as well as programs for disadvantaged youth. Anticipated outcomes include support of Elm's growth as higher education institution in Chicopee as well as partnerships on youth development opportunities.
16	<b>Agency/Group/Organization</b>	<b>Chicopee School Department</b>
	<b>Agency/Group/Organization Type</b>	Services-Children Services-homeless Services-Education Other government - Local Grantee Department
	<b>What section of the Plan was addressed by Consultation?</b>	Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The School Department was consulted as part of inter-departmental coordination. The focus was on workforce programs and coordination with school department operations. Anticipated outcomes include opportunities to collaborate on workforce development and job creation.

17	<b>Agency/Group/Organization</b>	<b>Westover Job Corp</b>
	<b>Agency/Group/Organization Type</b>	Services-Children Services-Health Services-Education Services-Employment Business and Civic Leaders
	<b>What section of the Plan was addressed by Consultation?</b>	Market Analysis Economic Development Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The agency was consulted a part of ongoing coordination of workforce development agencies. The focus was on education and workforce training. The anticipated outcome is coordination of job creation opportunities with program graduates.
18	<b>Agency/Group/Organization</b>	<b>Career Point</b>
	<b>Agency/Group/Organization Type</b>	Services-Persons with Disabilities Services-Education Services-Employment Regional organization
	<b>What section of the Plan was addressed by Consultation?</b>	Market Analysis Anti-poverty Strategy
	<b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b>	The workforce organization was consulted as part of a collaborative effort to place program graduates. The focus was on job creation opportunities. Anticipated outcome is the coordination of job creation openings with Career Point graduates.

**Identify any Agency Types not consulted and provide rationale for not consulting**

The City undertook an inclusive consultation process.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

<b>Name of Plan</b>	<b>Lead Organization</b>	<b>How do the goals of your Strategic Plan overlap with the goals of each plan?</b>
Continuum of Care	City of Springfield	The CoC continues to focus on a housing first response as well as the creation of new affordable housing units to meet the needs of at-risk populations. The City funded two such projects - Chapin School for Veterans and the Kendall Redevelopment.

Table 3 - Other local / regional / federal planning efforts

**Narrative**

In accordance with HUD's guidance, the City undertook an extensive effort to obtain input into existing community needs and opportunities to improve the lives of low and moderate income persons.

**AP-12 Citizen Participation - 91.401, 91.105, 91.200(c)**

**1. Summary of citizen participation process/Efforts made to broaden citizen participation**

**Summarize citizen participation process and how it impacted goal-setting**

The City of Chicopee adhered to its recently revised Citizen Participation Plan, which includes the outreach methods recommended by HUD. These outreach efforts included broadly advertised hearings held at convenient locations during evening hours, ongoing dialogue with key stakeholders, and the provision of technical assistance workshops to detail goal setting and allocation process.

The goal setting process includes the review for consistency with the goals established through the Chicopee Housing Authority’s Planning process. The CHA is provided a copy of the draft Annual Action plan.

The Citizen Participation process enabled the City to establish Annual Action Plan goals that capitalized on existing networks, identified opportunities to leverage existing investments, and to focus the investment of public resources on the highest priority needs.

**Table 4 - Citizen Participation Outreach**

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Hearing	Non-targeted/ broad community	A public hearing held on January 19th was attended by six community residents.	One Participant spoke of the need for infrastructure improvements to increase access for disabled persons. Concerns regarding employment, job training, and economic development/job creation were identified by participants.	All comments were accepted	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Public Meeting	Non-targeted/ broad community	A technical assistance workshop was held on Feb 1st and was attended by four participants.	Participants raised questions regarding the availability of resources to house hard to serve populations. Participants sought information on infrastructure programs, specifically sidewalk improvements.	All comments were accepted	
3	Public Meeting	Non-targeted/ broad outreach	A public hearing on the draft Annual Action Plan will be held on April 6th	No comments were received	NA	

Table 4 – Citizen Participation Outreach

# Expected Resources

## AP-15 Expected Resources - 91.420(b), 91.220(c)(1,2)

### Introduction

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 2				Expected Amount Available Reminder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	1,048,025	5,000	0	1,053,025	2,060,000	The City adjusted its' final plan upon receipt of the Annual Entitlement Amount
HOME	Public-federal	Affordable Housing	223,275	5,000	200,000	428,275	470,000	The City adjusted its final plan upon receipt of the Consortium's Entitlement Amount

Table 5 - Expected Resources – Priority Table

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

Entitlement funds that will be used to further the goals of the Strategic Plan may include: private foundations, organizations, and individuals. The following leveraged resources are anticipated during this Annual Action Plan period:

**EPA funds:** CDBG funds within this Action Plan are committed as matching funds to a recent award of EPA funds.

**City General Funds:** The annual City budget commits resources for the priority activities including Public Parks, Facilities, and Infrastructure.

**Affordable Housing Resources:** Affordable Housing Developments are likely to utilize a variety of State Housing Resources including Housing Bond funds, the Mass Rental Voucher program, and private mortgage financing.

**Philanthropy:** Private funding from national, state, and local funders including the United Way and private foundations, and private donors are leveraged by funded Public Service providers.

**Section 8 and MRVP funds:** Section 8 is administered by the Chicopee Housing Authority and provides rental subsidies.

**Continuum of Care fund:** Project funds awarded to non-profit human service providers to assist in housing and services to homeless persons.

The HOME program matching requirements are met through State Housing Bond funds and the Mass Rental Voucher program. Matching funds requirements are monitored by the City of Holyoke as the HOME Consortium's Lead Agency.

**If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

City parks and public facilities will continue to be operated to provide recreation and services to low and moderate income persons.

Additionally, the City will seek to redevelop City-owned Commercial and Industrial Brownfield sites.

**Discussion**

The priorities identified within the Strategic Plan are the outcome of an extensive, comprehensive effort to identify community needs.

The Strategic Plan assesses the resources available to meet those needs. The City of Chicopee's investments will leverage public and private funds to address the economic development, affordable housing, community development, and special needs population needs.

# Annual Goals and Objectives

## AP-20 Annual Goals and Objectives - 91.420, 91.220(c)(3)&(e)

### Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Planning and Administration	2015	2019	Planning and Admin	NA	Brownfield Redevelopment Economic Development Safe Affordable Housing Public Facilities, Parks and Infrastructure Public Services	CDBG: \$200,000  HOME: 13,911.	NA
2	Section 108 Loan Payment	2015	2019	Non-Homeless Special Needs	Senior Center / Chicopee Falls	Public Facilities, Parks and Infrastructure	CDBG: \$365,000	1 public facility
3	Economic Development	2015	2019	Non-Housing Community Development	Chicopee falls	Brownfield Redevelopment Economic Development	CDBG: \$120,000	3 Brownfields
4	Economic Development	2015	2019	Non-Housing Community Development	Chicopee center	Business Assistance Program	CDBG 208,025	4 businesses
5	Public Services	2015	2019	Homeless, Non-Homeless, Special Needs	City wide	Public Services	CDBG: 140,000	500 households
6	Affordable Housing	2015	2019	Homeless Non-Homeless Special Needs	City wide	Affordable Rental Housing	HOME: \$260,000	10 rental units
7	Affordable Housing	2015	2019	Affordable Housing Homeless	Chicopee Falls/ Chicopee Center/ Willimansett	Home-ownership	CDBG: \$20,000 HOME: \$154,364	14 home-ownership units; 1 project based

Table 4 - Goals Summary

Goal Descriptions

1	Goal Name	Planning and Administration
	Goal Description	Administration of CDBG and HOME program
2	Goal Name	Section 108 Loan Payment
	Goal Description	Payment of loan used to construction the Senior Center
3	Goal Name	Economic Development
	Goal Description	Testing and remediation of 3 Brownfield sites
4	Goal Name	Economic Development
	Goal Description	Business Assistance to create employment opportunities
5	Goal Name	Public Services
	Goal Description	Provision of services to low and moderate income persons
6	Goal Name	Affordable Housing
	Goal Description	Creation of 10 affordable rental units
7	Goal Name	Affordable Housing
	Goal Description	Creation of affordable homeownership units- 14 BAP and 1 Project based

Table 5 – Goal Descriptions

**Estimate the number of extremely low-income, low-income, and moderate-income families to whom the jurisdiction will provide affordable housing as defined by HOME 91.215(b)**

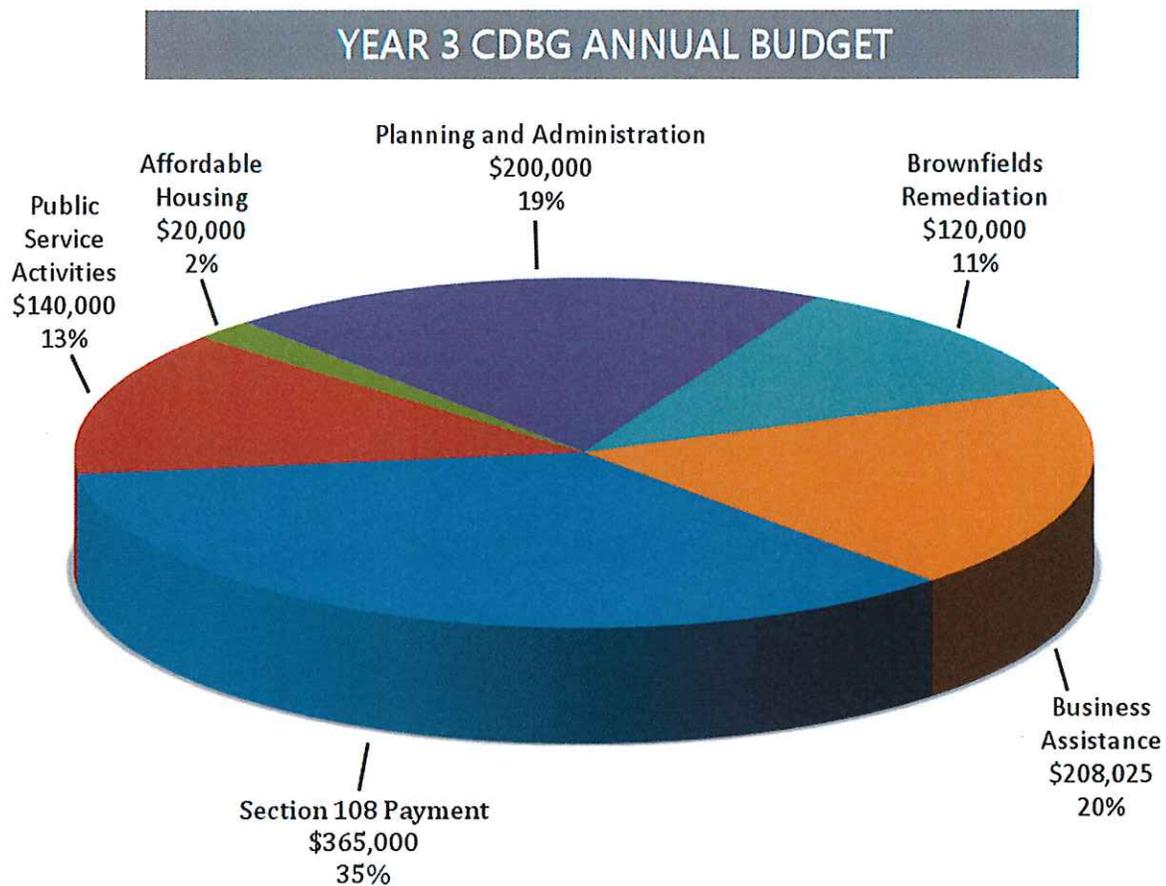
During the course of the Annual Action Plan year the city estimates that CDBG and HOME funds will assist 100 extremely low income through our public service programs, 200 low income through public service and job creation programs, and 15 moderate income families through our HOME -funded Buyer Assistance Program.

## AP-35 Projects - 91.420, 91.220(d)

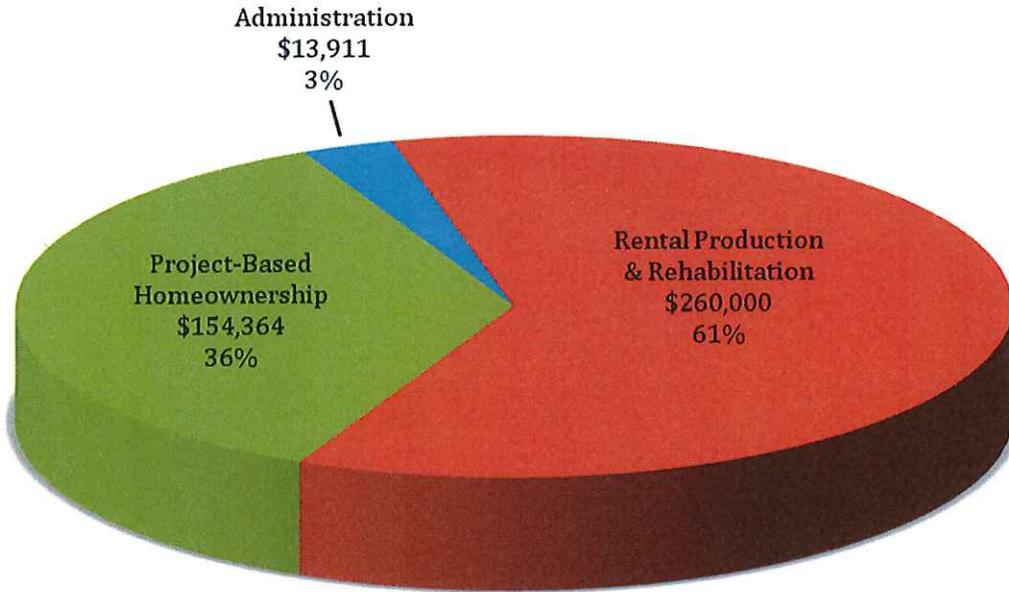
### Introduction

In accordance with HUD's guidance, the City's draft Annual Action Plan included a "contingency plan". After receipt of the actual federal allocations, the City published a final plan. The Contingency plans are now found within the Appendices. The final allocation of \$ 1,048,025 in CDBG along with \$5,000 in anticipated Program Income and \$223,275 in HOME funds along with \$205,000 in carry-over funds and Program Income are allocated as follows:

Table 6 – Project Information



## YEAR 3 HOME ANNUAL BUDGET



**Describe the reasons for allocation priorities and any obstacles to addressing underserved needs**

The City's priorities regardless of funding amount remain the payment of the Section 108 loan for the Senior Center. Absent a CDBG commitment, the debt would need to be from a general government source.

The single greatest obstacle is the lack of available resources to address the unmet need. The City has moved expeditiously to redevelop the Uniroyal/Facemate sites. These Brownfields represent the largest opportunity for redevelopment in the City, yet the lack of resources results in the need to phase the project and delays ultimate reuse.

## AP-38 Project Summary

### Project Summary Information

1	<b>Project Name</b>	Planning and Administration
	<b>Target Area</b>	NA
	<b>Goals Supported</b>	Planning and Administration
	<b>Needs Addressed</b>	Planning and Administration
	<b>Funding</b>	CDBG \$200,000 HOME \$13,911
	<b>Description</b>	Staffing and cost associated with CDBG and HOME administration.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families</b>	NA
	<b>Location Description</b>	NA
	<b>Planned Activities</b>	NA
2	<b>Project Name</b>	Section 108 Loan Payment
	<b>Target Area</b>	Chicopee Falls/Senior Center
	<b>Goals Supported</b>	Loan for development of Senior Center
	<b>Needs Addressed</b>	Public Facility
	<b>Funding</b>	\$365,000
	<b>Description</b>	Payment of principal and interest on the Section 108 loan utilized to develop the Senior Center
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	1 facility- 100 elders
	<b>Location Description</b>	Senior Center
	<b>Planned Activities</b>	Loan payment
3	<b>Project Name</b>	Economic Development
	<b>Target Area</b>	Chicopee Falls/Uniroyal

	<b>Goals Supported</b>	Brownfields Remediation
	<b>Needs Addressed</b>	Economic Development
	<b>Funding</b>	\$120,000
	<b>Description</b>	Clean up of parcels to be made available for economic development
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	3 contaminated buildings/parcels
	<b>Location Description</b>	Uniroyal/ see map below
	<b>Planned Activities</b>	Funds will leverage EPA funds to remediate three contaminated sites.
4	<b>Project Name</b>	Economic Development
	<b>Target Area</b>	Chicopee Center
	<b>Goals Supported</b>	Economic Development
	<b>Needs Addressed</b>	Economic Development/job creation
	<b>Funding</b>	\$208,025
	<b>Description</b>	Funding to businesses to create four jobs.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	4 jobs
	<b>Location Description</b>	Chicopee Center/West End Housing Incentive Zone
	<b>Planned Activities</b>	Provide financing and technical assistance to businesses for expansion that creates jobs.

5	<b>Project Name</b>	Public Services
	<b>Target Area</b>	City wide
	<b>Goals Supported</b>	Support for low and moderate income persons
	<b>Needs Addressed</b>	Improve quality of life and access to services.
	<b>Funding</b>	\$140,000
	<b>Description</b>	A range of service provided by a network of human service providers.
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	500
	<b>Location Description</b>	City wide
	<b>Planned Activities</b>	Programs such as food access, adult education, health and wellness programs.
6	<b>Project Name</b>	Affordable Rental Housing
	<b>Target Area</b>	City wide
	<b>Goals Supported</b>	Affordable housing
	<b>Needs Addressed</b>	Create affordable housing
	<b>Funding</b>	\$260,000
	<b>Description</b>	Provide financing to rental development projects.
	<b>Target Date</b>	6/30/2019
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	10
<b>Location Description</b>	City wide	

	<b>Planned Activities</b>	Reclamation and reuse of distressed buildings to create affordable housing
7	<b>Project Name</b>	Homeownership
	<b>Target Area</b>	CDBG target neighborhoods
	<b>Goals Supported</b>	Homeownership, neighborhood stabilization
	<b>Needs Addressed</b>	Homeownership
	<b>Funding</b>	\$154,364
	<b>Description</b>	Provide Buyer Assistance
	<b>Target Date</b>	6/30/2018
	<b>Estimate the number and type of families that will benefit from the proposed activities</b>	14 Buyer Assistance/ 1 Developer Project Based
	<b>Location Description</b>	Chicopee Fall/ Chicopee Center/Williamansett
	<b>Planned Activities</b>	Provide financial assistance to homebuyers.

### **Project Descriptions:**

#### **Economic Development – EPA Match**

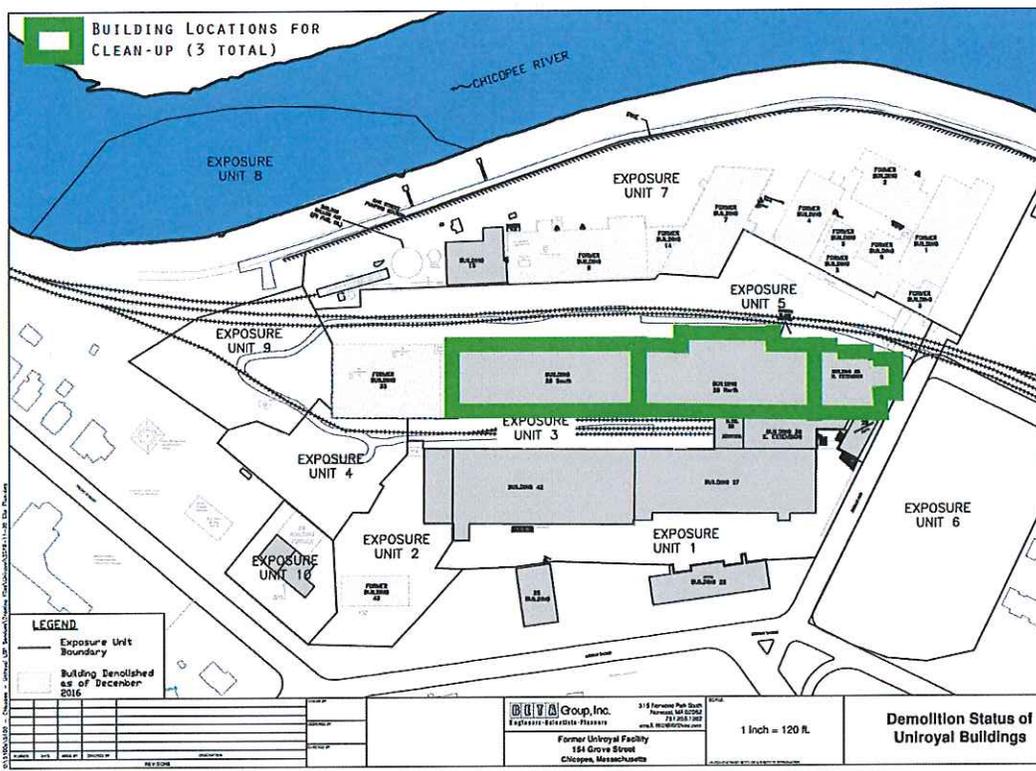
#### **Project Description – Middle Tier at Uniroyal**

EPA has selected the City of Chicopee for a Brownfields clean-up grant. A clean-up grant in the amount of \$600,000 was awarded for the clean-up of hazardous substances at the Former Uniroyal Tire Complex, which include buildings #28 North, #28 North Ext. & #28 South. The EPA Brownfields program requires a 20% match and the City of Chicopee will utilize Community Development Block Grant funding (CDBG) of \$120,000 for this match.

- Uniroyal Building #28 North: for the cleanup and management of hazardous building materials including asbestos, lead, polychlorinated biphenyls (PCBs) and others in preparation for building demolition;
- Uniroyal Building #28 North Extension: for the cleanup and management of hazardous building materials including asbestos, lead, polychlorinated biphenyls

(PCBs) and others in preparation for building demolition; and

- Uniroyal building #28 South: for the cleanup and management of hazardous building materials including asbestos, lead, polychlorinated biphenyls (PCBs) and others in preparation for building demolition.



### Business Assistance Program

Program provides assistance to business owners for the purpose of assisting businesses located within the City’s recently approved West End Housing Development Zone (WEHDZ). Federal Community Development Block Grant (CDBG) funds have been allocated to assist eligible businesses.



### Public Services

Essential Service and programs provided by selected non-profit human service providers. Program examples include health, nutrition, and wellness programs, adult education, and youth programming.

### Housing Program:

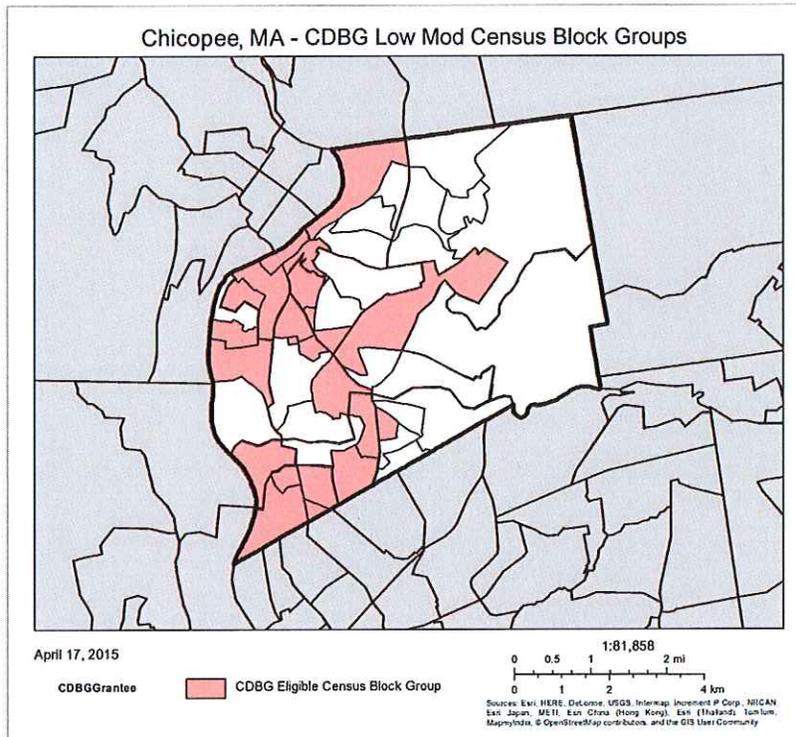
With HOME program funds, the City will support two initiatives: the development of affordable rental housing and the creation of homeownership opportunities. Development will be accomplished through private developers; homeownership will primarily be accomplished through direct assistance to eligible first-time homebuyers.

## AP-50 Geographic Distribution - 91.420, 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

CDBG funds will be focused in two areas - the West End Housing Development Zone, which includes Chicopee Center/Downtown and the Uniroyal/Facemate project site. HOME funds will be targeted to the three lower-income neighborhoods - Chicopee Center, Chicopee Falls, and Willimansett.

### Geographic Distribution



**Rationale for the priorities for allocating investments geographically**

The targeting of CDBG funds is a result of the need to support the existing Section 108 loan for the Senior Center, the matching funds for EPA grants for Uniroyal, and continued commitment to achieve economic development in the Downtown.

The rationale for HOME targeting is the goal to increase homeownership in the neighborhoods with the lowest homeownership rates.

## **AP-85 Other Actions - 91.420, 91.220(k)**

### **Introduction**

The activities selected for funding in this program year 2017-2018 (Year 3 of the approved Consolidated Plan) are those projects that meet a priority need, are ready to proceed, and are likely to provide immediate benefits to low and moderate income persons. Eligible projects include payment on the Section 108 loan specific to the Senior Center development, matching funds for EPA grants, Business Assistance program, affordable housing development, first-time homebuyer assistance, and support to non-profit for the provision of services to low and moderate income persons.

After the allocation of funds necessary to administrate the programs (Planning and Administration) and loan payments under the Senior Center 108 loan, priorities were identified through a two methodologies. Eligible activities were selected internally through inter-departmental requests sought to identify opportunities for coordination and externally through a formal solicitation process.

### **Actions planned to address obstacles to meeting underserved needs**

One of the City's highest priorities is the lack of affordable housing. The City's membership within the Holyoke-Chicopee-Westfield Consortium provides access to funding to address this goal. The City will seek to engage with private developers and property owners to create opportunities for low and moderate income persons. In the upcoming year, the City plans to fund the redevelopment of a failing affordable housing project in Chicopee Center and to continue its successful Homebuyer Assistance program that supports low and moderate income households to achieve the dream of homeownership.

### **Actions planned to foster and maintain affordable housing**

One of the City's highest priorities is the lack of affordable housing. The City's membership within the Holyoke-Chicopee-Westfield Consortium provides access to funding to address this goal. The City will seek to engage with private developers and property owners to create opportunities for low and moderate income persons. In the upcoming year, the City plans to continue its successful Homebuyer Assistance program that supports low and moderate income households to achieve the dream of homeownership.

Towards the goal of preserving, producing, and improving affordable housing, the City employs a Housing Specialist to engage with developers to maximize production of affordable units. The City will also operate a First-time Homebuyer program that provides forgivable loans to eligible households who purchase and occupy homes in CDBG target areas. The City utilizes HOME funds for the Buyer Assistance but has also established a

general government funded program providing financial assistance to purchasers of three family properties.

### **Actions planned to reduce lead-based paint hazards**

Hazards created by lead-based paint are addressed through enforcement of the Lead Paint Notification Laws, the promotion of the public funding for lead abatement Program, and the integration of lead remediation in the housing rehabilitation programs and affordable housing development programs.

Public Awareness and Education is the keystone of an effective public health policy. The Commonwealth's Childhood Lead Paint Prevention Program (CLPPP) provides a wealth of information on the hazards, safe treatment, and legal responsibilities related to Lead-based Paint Hazards. The CLPPP additionally tracks childhood blood testing rates and incidence of poisoning. The commitment to raise public awareness led to the passage of Massachusetts' Lead Law that requires property owners to remove or cover all lead paint hazards in homes built before 1978 if a child under six (6) resides in the home.

### **Actions planned to reduce the number of poverty-level families**

The City of Chicopee has three overarching poverty reducing goals: economic growth, creation of middle income jobs, and self-sufficiency programs and support for households living in poverty. In the long term, this focus on economic development and creation of middle income jobs will mean that Chicopee residents will be better able to afford housing in Chicopee. In the short term, support and self-sufficiency programs that reduce the likelihood of housing instability, especially of elders and disabled populations. Performance measures for each Anti-poverty goal are as follows:

#### **Economic Growth**

- Increase commercial property occupancy within Central Business District and Neighborhood Commercial Corridors;
- Further development of Brownfield sites

#### **Creation of Middle Income Jobs**

- Number of jobs created

#### **Support and Self-Sufficiency Programs**

- Increase Chicopee resident participation in Workforce Development programs
- Decrease the housing cost burden for low income persons

### **Actions planned to develop institutional structure**

The Institutional structure within the City of Chicopee has been developed over years of successful operation. Chicopee is truly a full-service community. Chicopee has departments

including the Board of Health, the Council on Aging, and Veterans Services. In addition to the essential services provided by these programs, the Chicopee Housing Authority plays a key role in the development and provision of affordable housing.

Through clearly defined roles and responsibilities within a collaborative working environment, the City of Chicopee has a delivery system capable of undertaking projects, programs, and services to meet the priority needs of low and moderate income residents. The City will continue to enhance its program coordination functions, specifically in the areas of prioritization of projects and performance monitoring. Through interdepartmental communication, the Community Development Department will be readily available to identify ready-to-proceed public works and facility projects. The City will evaluate its process for selection of public service projects to include a greater focus on outcome measures.

**Actions planned to enhance coordination between public and private housing and social service agencies**

The City benefits from a strong network of regional housing and human services providers. The City directly operates quality programs for elders through its Council on Aging.

The City will continue to participate as a member of the Holyoke-Chicopee-Westfield HOME Consortium. Through this participation, the City is able to effectively coordinate its housing agenda with the surrounding communities.

**Discussion**

See above.

**Program Specific Requirements**  
**AP-90 Program Specific Requirements - 91.420, 91.220(l)(1,2,4)**

**Introduction**

**Community Development Block Grant Program (CDBG)**  
**Reference 24 CFR 91.220(l)(1)**

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	5000
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
<b>Total Program Income:</b>	<b>5,000</b>

**Other CDBG Requirements**

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	80.00%

**Discussion**

# Appendices

## Citizen Participation

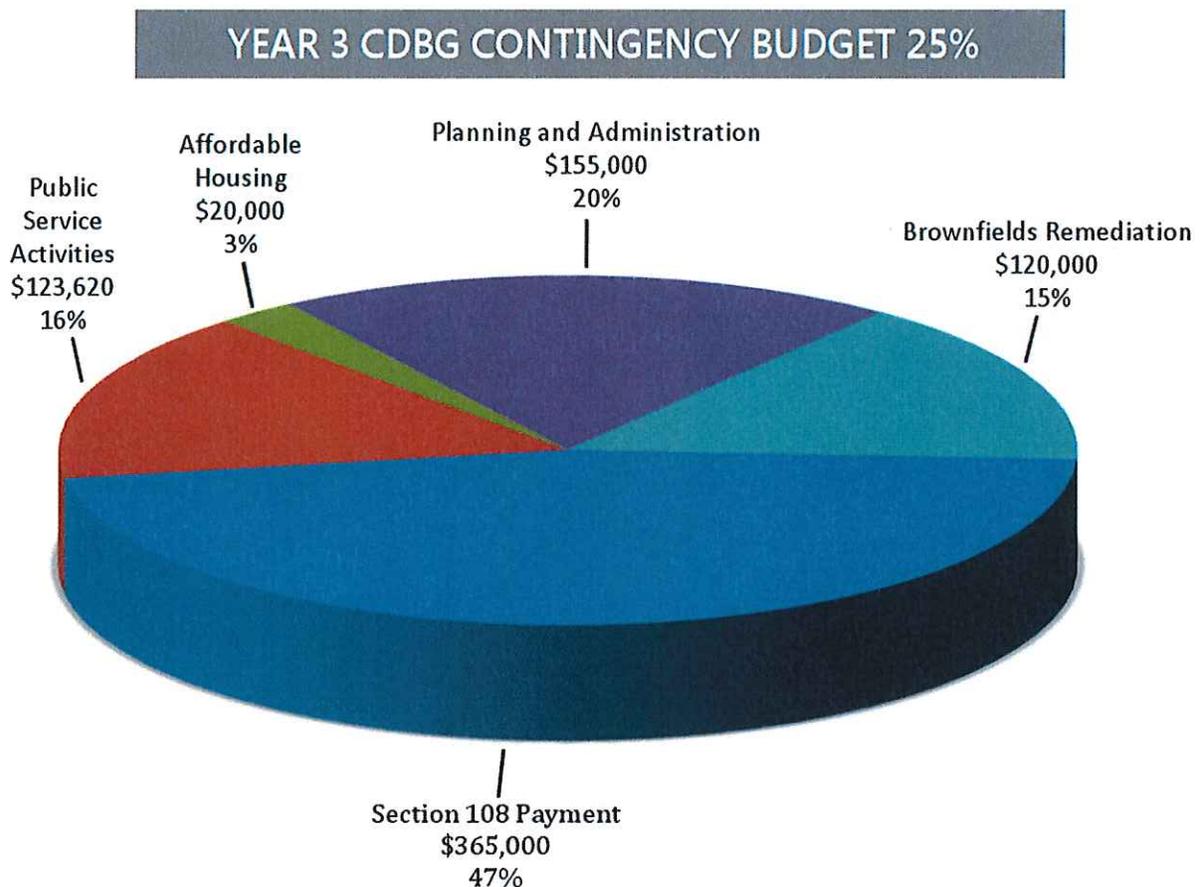
To be attached.

## Grantee Unique Appendices

## Appendix A: Contingency Plans

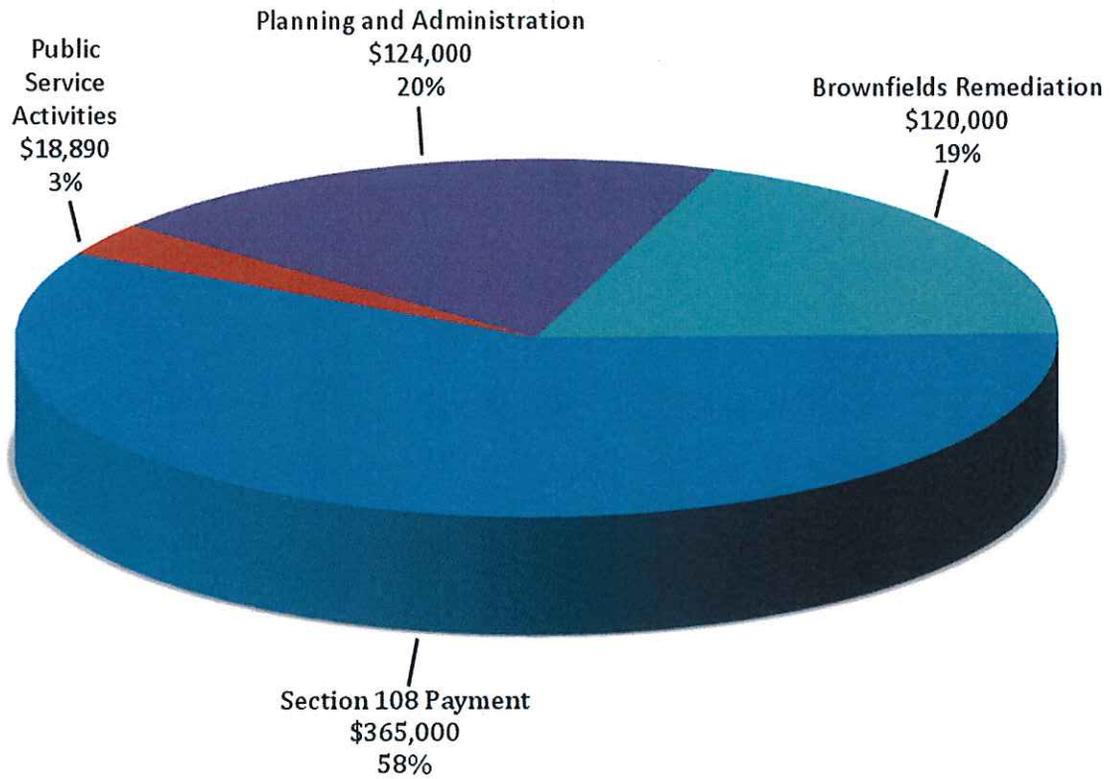
In accordance with HUD's guidance, the City has developed a funding contingency plan in the event that federal funding is reduced. The Contingency plan holds harmless two activities - the Section 108 loan payment which is an ongoing obligation, and the Brownfields remediation which is a required element that leverages \$600,000 in EPA funds. One activity - Planning and Administration - will be proportionally reduced to 20 % of Entitlement funds. The housing funds will remain constant funding. The two remaining activities - Business Assistance and Public Services - will receive proportional amounts of the remaining balance.

The following charts represent two contingency scenarios - a 25% CDBG reduction and a 40% CDBG reduction. In the 25% reduction the City must make modest cuts to Public Service programming and eliminates the Business Assistance program. In the 40% reduction, Business Assistance and housing funding is eliminated, Public Service is effectively eliminated, and the Community Development Department lacks adequate resources to staff the basic administrative functions. The 25% contingency budget is as follows:



The 40% contingency budget is shown below:

**YEAR 3 CDBG CONTINGENCY BUDGET 40% REDUCTION**



**SF-424 and Certifications**

**To be attached.**

Application for Federal Assistance SF-424		Version 02
*1. Type of Submission <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application		*2. Type of Application <input checked="" type="checkbox"/> New <input type="checkbox"/> Continuation <input type="checkbox"/> Revision *If Revision, select appropriate letter(s): * Other (Specify)
*3. Date Received: 6/19/2017		4. Application Identifier: b-17-MC-25-006
5a. Federal Entity Identifier:		*5b. Federal Award Identifier:
<b>State Use Only:</b>		
6. Date Received by State:		7. State Application Identifier:
<b>8. APPLICANT INFORMATION:</b>		
* a. Legal Name: City of Chicopee		
* b. Employer/Taxpayer Identification Number (EIN/TIN): 04-6001385		*c. Organizational DUNS: 0669812180000
<b>d. Address:</b>		
*Street1: 38 Center St Street 2: *City: Chicopee County: *State: MA Province: Country:		
*Zip/ Postal Code: 01013		
<b>e. Organizational Unit:</b>		
Department Name: Community Development		Division Name:
<b>f. Name and contact information of person to be contacted on matters involving this application:</b>		
Prefix: Ms Middle Name: A *Last Name: Lingenberg Suffix:		First Name: Kathleen
Title: Community Development Administrator		
Organizational Affiliation:		
*Telephone Number: 413-594-1490		Fax Number: 413-594-1495
*Email: klingenberg@chicopee.ma.gov		

**Application for Federal Assistance SF-424**

Version 02

9. Type of Applicant 1: Select Applicant Type: C. City or Township Government

Type of Applicant 2: Select Applicant Type:

- Select One -

Type of Applicant 3: Select Applicant Type:

- Select One -

\*Other (specify):

\*10. Name of Federal Agency:

Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14.239

CFDA Title:

HOME

\*12. Funding Opportunity Number: 14.239

\*Title: Annual Action Plan- Year 3

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

City of Chicopee- Consortium of Holyoke, Chicopee, Westfield

\*15. Descriptive Title of Applicant's Project:

Annual Action Plan- Year 3

**Attach supporting documents as specified in agency instructions.**

**Application for Federal Assistance SF-424**

Version 02

16. Congressional Districts Of: MA

\*a. Applicant 2

\*b. Program/Project: 2

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

\*a. Start Date: 7/1/2017

\*b. End Date: 6/30/2018

**18. Estimated Funding (\$):**

*a. Federal	\$223,275.00
*b. Applicant	
*c. State	
*d. Local	\$200,000.00
*e. Other	\$5,000.00
*f. Program Income	
*g. TOTAL	\$428,275.00

**\*19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372

\*20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation.)

- Yes
- No

21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

\*\*I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix: Mr

\*First Name: Richard

Middle Name: J

\*Last Name: Kos

Suffix:

\*Title: Mayor

\*Telephone Number: 413-594-1500

Fax Number: 413-594-1504

\*Email: mayorkos@chicopeema.gov

\*Signature of Authorized Representative: 

Date Signed: 6/19/2017

## Specific CDBG Certifications

The Entitlement Community certifies that:

**Citizen Participation** -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

**Community Development Plan** -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

**Following a Plan** -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

**Use of Funds** -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);
2. Overall Benefit. The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) 15-16, 16-17, 17-18 (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;
3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

**Excessive Force** -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its

jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

**Compliance With Anti-discrimination laws** -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

**Lead-Based Paint** -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, J, K and R;

**Compliance with Laws** -- It will comply with applicable laws.

John N. [Signature]  
Signature/Authorized Official

6-19-17  
Date

Mayor  
Title

## CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

**Affirmatively Further Fair Housing** -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

**Anti-displacement and Relocation Plan** -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential antidisplacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

**Anti-Lobbying** -- To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

**Authority of Jurisdiction** -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

**Consistency with plan** -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

**Section 3** -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

  
Signature/Authorized Official

6-19-17  
Date

**Specific HOME Certifications**

The HOME participating jurisdiction certifies that:

**Tenant Based Rental Assistance** -- If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

**Eligible Activities and Costs** -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

**Appropriate Financial Assistance** -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

  
Signature/Authorized Official

  
Date

  
Title

**Application for Federal Assistance SF-424**

Version 02

*1. Type of Submission		*2. Type of Application		*If Revision, select appropriate letter(s):	
<input type="checkbox"/> Preapplication		<input checked="" type="checkbox"/> New			
<input checked="" type="checkbox"/> Application		<input type="checkbox"/> Continuation		* Other (Specify)	
<input type="checkbox"/> Changed/Corrected Application		<input type="checkbox"/> Revision			

*3. Date Received: 6/19/2017	4. Application Identifier: b-17-MC-25-006
---------------------------------	--

5a. Federal Entity Identifier:	*5b. Federal Award Identifier:
--------------------------------	--------------------------------

**State Use Only:**

6. Date Received by State:	7. State Application Identifier:
----------------------------	----------------------------------

**8. APPLICANT INFORMATION:**

\* a. Legal Name: City of Chicopee

* b. Employer/Taxpayer Identification Number (EIN/TIN): 04-6001385	*c. Organizational DUNS: 0669812180000
---	---

**d. Address:**

\*Street1: 38 Center St  
 Street 2:  
 \*City: Chicopee  
 County:  
 \*State: MA  
 Province:  
 Country:  
 \*Zip/ Postal Code: 01013

**e. Organizational Unit:**

Department Name: Community Development	Division Name:
---	----------------

**f. Name and contact information of person to be contacted on matters involving this application:**

Prefix: Ms  
 First Name: Kathleen  
 Middle Name: NA  
 \*Last Name: Lingenberg  
 Suffix:

Title: Community Development Administrator

Organizational Affiliation:

\*Telephone Number: 413-594-1490 Fax Number: 413-594-1495

\*Email: klingenberq@chicopee.ma.gov

**Application for Federal Assistance SF-424**

Version 02

9. Type of Applicant 1: Select Applicant Type: C. City or Township Government

Type of Applicant 2: Select Applicant Type:

- Select One -

Type of Applicant 3: Select Applicant Type:

- Select One -

\*Other (specify):

\*10. Name of Federal Agency:

Housing and Urban Development

11. Catalog of Federal Domestic Assistance Number:

14.218

CFDA Title:

Community Development Block Grant

\*12. Funding Opportunity Number: 14.218

\*Title:

Annual Action Plan- Year 3

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

City of Chicopee

\*15. Descriptive Title of Applicant's Project:

Annual Action Plan- Year 3

**Attach supporting documents as specified in agency instructions.**

**Application for Federal Assistance SF-424**

Version 02

16. Congressional Districts Of: MA

\*a. Applicant 2

\*b. Program/Project: 2

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

\*a. Start Date: 7/1/2017

\*b. End Date: 6/30/2018

**18. Estimated Funding (\$):**

\*a. Federal \$1,048,025.00

\*b. Applicant

\*c. State

\*d. Local

\*e. Other

\*f. Program Income \$5,000.00

\*g. TOTAL \$1,053,025.00

**\*19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

a. This application was made available to the State under the Executive Order 12372 Process for review on

b. Program is subject to E.O. 12372 but has not been selected by the State for review.

c. Program is not covered by E.O. 12372

\*20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes", provide explanation.)

Yes  No

21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

\*\*I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix: Mr

\*First Name: Richard

Middle Name: J

\*Last Name: Kos

Suffix:

\*Title: Mayor

\*Telephone Number: 413-594-1500

Fax Number: 413-594-1504

\*Email: mayorkos@chicopeema.gov

\*Signature of Authorized Representative: 

Date Signed: 6/19/2017

NOVEMBER 17, 2016

LOCAL

THE REPUBLICAN, POWERING MASSLIVE.C

**City of Chicopee  
Community Development  
2016-2017 Action Plan Amendment**

**Thursday, December 1, 2016**

**6:30 pm**

**Main Library- 449 Front St.**

The purpose is to present changes to the approved HUD Action Plan.

**Individuals needing accommodations should contact 413-594-1490  
at least 72 hours in advance.**

03037329

# City of Chicopee Community Development

2016-2017 Action Plan Amendment

**Thursday, December 1, 2016**

at 6:30 p.m. located at the  
Main Library—449 Front St.

The purpose is to present changes to the approved HUD Action Plan.

---

**Individuals needing accommodations should contact  
413-594-1490 at least 72 hours in advance.**

A4 | MONDAY, NOVEMBER 28, 2016  
hours yesterday, 2016

NAT

## NOTICE

The City of Chicopee, through the Office of Community Development, is proposing to amend its Annual Action Plan for HUD funding. The federal funds are for the program year 7/1/2016-6/30/2017. The proposed changes are as follows:

**CHANGE #1: REVISED PROJECT LOCATION OF REMEDIATION OF BROWNFIELDS**

Allocate brownfield remediation funds towards the clearance of Building #26 known as the Uniroyal Administration Building.

**CHANGE #2: INCREASE FUNDING TO THE REMEDIATION OF BROWNFIELDS**

Increase the brownfields remediation activity to \$270,000.

**CHANGE #3 DESIGNATE ECONOMIC DEVELOPMENT FUNDING TO A DOWNTOWN BUSINESS ASSISTANCE PROGRAM**

Fund an economic development activity targeted to the HDIP zone.

**CHANGE #4: INCREASE FUNDING TO THE DOWNTOWN BUSINESS ASSISTANCE PROGRAM**

Increase Business Assistance Program funding to \$ 225,000

The full amendment is available on the city's website at [www.chicopeema.gov](http://www.chicopeema.gov) and at the following locations: Office of Community Development, 38 Center St and City Hall, 17 Springfield St. Chicopee. A public hearing is scheduled for 6:30 pm on Thursday, December 1, 2016 at the Chicopee Main Library, 449 Front St. Chicopee.

Public Comment on the proposed Amendment will be accepted from November 28, - December 16, 2016. Written comment can be submitted to Michael Vedovelli, Community Development Director, 38 Center St., Chicopee, MA or [mvedovelli@chicopeema.gov](mailto:mvedovelli@chicopeema.gov).

# City of Chicopee

**Community Development Block Grant & HOME program  
Annual Action Plan 2017-2018**

## **Public Hearing**

Thursday, January 19th  
at 6:00pm  
Main Library, 449 Front St.,  
Chicopee

## **Technical Assistance Workshop**

Wednesday, Feb. 1st at 10am  
Veterans Offices, 36 Center St.,  
Chicopee

**Meetings are an opportunity for interested persons  
to give input on community needs,  
funding priorities and the application process.**



Individuals needing accommodations should contact  
413-594-1490 at least 72 hours in advance.

# City of Chicopee

## Community Development Block Grant & HOME Program Annual Action Plan 2017-2018

**Public Hearing**  
Thursday, January 19th at 6 pm  
Main Library  
449 Front St., Chicopee

**Technical Assistance Workshop**  
Wednesday, February 1st at 10 am  
Veterans Offices  
36 Center St., Chicopee

**Meetings are an opportunity for  
interested persons to give input on  
community needs, funding priorities  
and the application process.**



Individuals needing accommodations should contact  
413-594-1490 at least 72 hours in advance.

# **City of Chicopee**

**Community Development**

**Block Grant & HOME Program**

**Annual Action Plan 2017-2018**

**Public Hearing**  
**Thursday, January 19th at 6 pm**  
**Main Library**  
**449 Front St., Chicopee**

**Technical Assistance Workshop**  
**Wednesday, February 1st at 10 am**  
**Veterans Offices**  
**36 Center St., Chicopee**

**Meetings are an opportunity for  
interested persons to give input on  
community needs, funding priorities  
and the application process.**



Individuals needing accommodations should contact  
413-594-1490 at least 72 hours in advance.



1965 Memorial Dr., Chicopee, MA | **413-552-3232**



**CHECK OUT OUR QUALITY USED CARS!**

# City of Chicopee

Community Development

Block Grant & HOME Program

Annual Action Plan 2017-2018

Public Hearing

Thursday, April 6th at 6 pm

Main Library

449 Front St, Chicopee

**Draft Annual Plan with proposed  
goals and funding priorities.**



Individuals needing accommodations should contact  
413-594-1490 at least 72 hours in advance.

## **City of Chicopee**

**Community Development Block Grant & HOME Program  
Annual Action Plan 2017-2018**

**Public Hearing**

Thursday, April 6th at 6:00 pm

Main Library, 449 Front St., Chicopee

**Draft Annual Plan with proposed goals and  
funding priorities.**

**Individuals needing accommodations should contact**

**413-594-1490 at least 72 hours in advance.**



LP017

## City of Chicopee

**Community Development Block Grant & HOME Program  
Annual Action Plan 2017-2018**

**Public Hearing**

Thursday, April 6th at 6:00 pm

Main Library, 449 Front St., Chicopee

**Draft Annual Plan with proposed goals and  
funding priorities.**

Individuals needing accommodations should contact

413-594-1490 at least 72 hours in advance.

