

Ice Cream Truck Permitting

The following paperwork is required

READ ALL INSTRUCTIONS CAREFULLY!

Hawkers and Peddlers License

Application may be obtained and completed in the City Clerk's office. *Please note the Hawkery and Peddlers Petition can only be obtained and completed in the Clerk's office.* Application should be submitted by 3:00 PM on Thursdays. Please note this process can take up to 6 weeks to be approved. City Council only meets once in July and August. **This application must be approved by the City Council prior to Police Department submission.**

Mobile Common Victualer Application

Application must be completed and submitted along with a picture of your vehicle to the License Commission.

Food Service Establishment Application

Application must be completed and submitted to the Health Department. Please call and schedule an appointment to have your vehicle inspected.

Permit to Engage in Ice Cream Truck Vending.

Application must be completed and submitted to the Chicopee Police Department between 9:00 AM and 3:00 PM. Please include a photograph of applicant no larger than 2x2. ***Please note: this application is submitted to the City Clerk's office along with the Hawkery and Peddlers application before final submission to Police Department.***

If you should have any questions regarding this process, please feel free to contact these departments.

City Clerk
17 Springfield Street
Chicopee, Ma 01013
413-594-1466

Chicopee License Commission
274 Front Street
Chicopee, Ma 01013
413-594-1530

Chicopee Board of Health
Public Safety Complex
15 Court Street
Chicopee, Ma 01020
413-594-1660

Chicopee Police Department
Rear Public Safety Complex
110 Church St
Chicopee, Ma 01020
413-594-1721