

PAPERWORK REQUIRED FOR THE FOLLOWING TRANSACTION:

CHANGE OF LICENSE CATEGORY
(i.e. Wine and Malt, Cordials, All Alcohol)

- Monetary Transmittal Form - www.mass.gov/abcc
- A Certificate of Good Standing - issued through the Department of Revenue (https://mtc.dor.state.ma.us/mtc/_/#1)
- A Certificate of Compliance – issued through the Department of Unemployment <https://www.mass.gov/service-details/certificate-of-compliance-good-standing-from-department-of-unemployment-assistance>
- Application for a Change of License Category
- Vote of Corporate Board (Include a vote to apply for a change in category, signed by an authorized signatory of the entity.)
- Must be Advertised Ten (10) Days prior to meeting. This office will place the Legal Notice.
- Application MUST be filed in Duplicate
- \$200.00 Filing Fee to be paid on-line at www.mass.gov/abcc
- \$ 200.00 Filing Fee in a Check or Money Order made payable to the City of Chicopee.