MINUTES OF THE MEETING
OF THE
CHICOPEE HOUSING AUTHORITY
FEBRUARY 11, 2009

The Members of the Chicopee Housing Authority met in regular session on February 11, 2009 at 7 Valley View Court in the City of Chicopee, Massachusetts. In the absence of the Chairperson Charles Swider opened the meeting at 6:00 p.m. Upon roll call those present were as follows:

Present: Charles Swider
Bruce Socha
Chester Szetela

Absent: Brian Hickey

Also in attendance were the following: Secretary Monica Pacello Blazic, Assistant Executive Director Pat Murry, Finance Director Denis Vermette, Modernization Coordinator Robert Kachinski, and Carmen Estrada, Recording Secretary.

NOTICE OF MEETING

Notice is hereby given that in accordance with Section 23B of Chapter 39, General Laws as amended that the regular meeting of the Members of the Chicopee Housing Authority will be held on February 11, 2009.

CERTIFICATION AS TO SERVICE OF NOTICE

I, Monica Pacello Blazic, the duly appointed, qualified and acting Secretary of the Chicopee Housing Authority do certify that on December 12, 2008, I filed in the manner provided by Sec 23B. Chapter 39, General Laws, as amended with the Clerk of the City of Chicopee, Massachusetts. I filed said notice with a Member of the office staff in the City Clerk's office.

Upon a motion made by Chester Szetela which was seconded by Bruce Socha, it was unanimously voted to accept the Minutes of the Meeting held on January 14, 2009 without being read.

Upon a motion made by Chester Szetela which was seconded by Bruce Socha, it was unanimously voted to approve payment of the bills.

CHECKS ISSUED

REVOLVING FUND/PAYROLL	62571 - 62701	$770,255.55
SECTION 8	40342 - 40513	$197,532.26

A tabulation of those bills to be paid is contained in the Member's folders.

Chester Szetela
Charles Swider

The Chairperson thereupon declared said motion carried and said resolution adopted.

The following resolution was introduced by Bruce Socha, read in full and considered.

RESOLUTION NO. 4823

Whereas, the Housing Authority is in receipt of Change Order # 26 from the firm of J.D.L., Inc. for an increase in the contract amount by $33,024.55 for termite damage repair work & reinstall/replace insulation at 22-32 Plante Circle, Cabot Manor Apartments (AMP8-1). This action is allowed under the contract requirements.

Now, therefore, be it hereby resolved by the Members of the Chicopee Housing Authority to approve Changer Order #26 as presented by the firm of J.D.L., Inc. Increasing the contract amount by $33,024.55 for termite damage repair work and reinstall/replace insulation at 22-32 Plante Circle, Cabot Manor Apartments (AMP8-1)

Bruce Socha moved that the foregoing resolution be adopted as introduced and read, which was seconded by Chester Szetela and upon roll call the "Ayes" and "Nays" were as follows:

AYES: Bruce Socha
Chester Szetela
Charles Swider

NAYS: None

The Chairperson thereupon declared said motion carried and said resolution adopted.

The Housing Authority is in receipt of an invoice for payment from J.D.L., Inc for termite damage repair on Plante Circle and Stonina Drive at Cabot Manor Apartments (AMP8-1) in the amount of $32,709.67.

Upon a motion made by Bruce Socha which was seconded by Chester Szetela, it was unanimously voted to approve payment as requested above, which is in accordance with the terms of their contract,

The Housing Authority is in receipt of an invoice for payment from J.D.L., Inc for exterior door removal & replacement on Stonina Drive at Cabot Manor Apartments (AMP8-1) in the amount of $37,525.00.

Now, therefore, be it hereby resolved by the Members of the Chicopee Housing Authority to accept Ms. Hernandez resignation, and send a letter of appreciation to Ms. Hernandez for her years of service with the Authority.

Bruce Socha moved that the foregoing resolution be adopted as introduced and read, which was seconded by Chester Szetela and upon roll call the "Ayes" and "Nays" were as follows:

AYES: Bruce Socha
Chester Szetela
Charles Swider

NAYS: None

The Chairperson thereupon declared said motion carried and said resolution adopted.

The following resolution was introduced by Chester Szetela, read in full and considered.

RESOLUTION NO. 4825

Whereas, the Housing Authority has developed an Emergency Case Plan which is a DHCD requirement for emergency applications. The plan establishes fair and uniform standards which must be applied to all similar applicants for Emergency case status.

Now, therefore, be it hereby resolved by the Members of the Chicopee Housing Authority to approve the Emergency Case Plan as submitted, a copy of which is made part of these minutes as if physically inserted herein.

Chester Szetela moved that the foregoing resolution be adopted as introduced and read, which was seconded by Bruce Socha and upon roll call the "Ayes" and "Nays" were as follows:

AYES: Chester Szetela
Bruce Socha
Charles Swider

NAYS: None

The Chairperson thereupon declared said motion carried and said resolution adopted.

Mayor Bissonnette requested the names of possible federal tenants who could serve on the Board. The name of Ms. Tameika Martinez was submitted as a possible candidate for the vacant Board position.